
Giving Food, Giving Love Effort Appreciation Letter- Middle School Principle

Description: I organized and facilitated a food drive project called *Giving Food, Giving Love*. *Giving Food, Giving Love* was in partnership with the Cardinal Local School District in Middlefield, Ohio. Some of the individuals I connected with during the time I spent working on the project requested to write letters on behalf of my effort. This was a letter written by the Cardinal Middle School Principal. I included this letter in my portfolio because I believe that it demonstrates my work ethic, dedication, and passion for the projects I am a part of.





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To Whom it May Concern:

As principal of Cardinal Middle School, I wanted to commend Erica Torre for her recent work on a project with Kent State University and Cardinal Schools. Throughout the course of this project, Ms. Torre initiated contact, established the project plan, provided materials, and managed many other details. Additionally, Ms. Torre visited Cardinal Middle School during her established timeframe on a regular basis. When she visited, she provided video announcements, prizes, food collections, and attended the culminating pizza celebrations.

This project was a great success and I am certain it was appreciated by the food pantry. I would like to thank Kent State for directing students in such an endeavor. If you have any questions about the student participation, I would be happy to provide more details.

Sincerely,

James A. Millet